

Waiting List Policy

Version v3, April 2025

Policy Owner: Trustee Board



Where sections have no spaces for additional young people, such that they are full, a waiting list shall be operated. The group waiting list shall be managed using 51st Bath's "Waiting List" section on Online Scout Manager and by the Group Lead Volunteer.

Young people on our waiting list shall not become eligible for membership of the Group until they become at least as old as the lowest age requirement of our sections.

Personal data about persons on our waiting list shall be retained as defined in our "Data Protection Policy" (www.51bathscouts.org.uk/our-policies).

The allocation of places on the waiting list shall be managed according to the following priorities;

1) Succession within the Group

Where a young person is already in the group, places shall be maintained to allow them to progress through the sections.

2) Date of Joining the Waiting List

Places shall be allocated according to the date they joined the waiting list. Those who have been on the waiting list the longest will be offered a place before those who have joined the waiting list more recently.

3) Existing involvement in Group

Where young people have siblings in the group or parents already volunteering with the group, priority shall be given over those with no connection.

4) Potential involvement in Group

Where a parent/guardian volunteers to help with the group, priority may be given based on the potential benefit to the group.

In exceptional circumstances, young people may be allocated places outside of these priorities if agreed with members of the leadership team and the GLV.

Any complaints regarding the allocation of places within our sections may be directed to our Group Chair, whose decision is final.